Publication Agreement

*IASSIST Quarterly*

[editor.iassistquarterly@gmail.com](mailto:editor.iassistquarterly@gmail.com)

**Author Information:**

|  |  |
| --- | --- |
| Primary Author’s Name(s): |  |
| Primary Author’s Address: |  |
| Primary Author’s Phone Number: |  |
| Primary Author’s Email Address: |  |
| Title of Proposed Article: |  |

**The primary author represents the co-authors, if any, listed below for all terms of this agreement.**

|  |  |
| --- | --- |
| 1st Co-Author’s Name(s): |  |
| 1st Co-Author’s Email Address: |  |
| 2nd Co-Author’s Name(s): |  |
| 2nd Co-Author’s Email Address: |  |
| 3rd Co-Author’s Name(s): |  |
| 3rd Co-Author’s Email Address: |  |

The following is an agreement between the author(s) listed above (the “Author”) and the Editors of *IASSIST Quarterly* (“*IQ*”), and governs the above-stated proposed article (the “Work”).

## Section 1: Author’s Grant of Rights

In consideration of *IQ*’s agreement to publish the Work in *IQ,*the Author hereby grants to *IQ* a license on the following terms:

1.1      The irrevocable, royalty-free right to publish, reproduce, publicly display, publicly perform, and distribute the Work in perpetuity throughout the world in all means of expression by any method or media now known or hereafter developed, including electronic format; and

1.2      The irrevocable, royalty-free right to use the Author’s name in association with the Work in published form and in advertising and promotional materials related to the Work.

## Section 2: Prior Publication & Publication by Others

2.1      The Author agrees not to publish the Work, or authorize any third party to publish the Work, either in print or electronically, prior to publication of the Work by *IQ*.

2.2      *IQ* requests that, should the Author publish or distribute the Work elsewhere at any time or in any alternate format, the Author cite the original version of the publication in *IQ* through a tagline, author bibliography, or similar means.  A sample acknowledgement would be:

“Originally published in the *IASSIST Quarterly*, [Volume, Issue]: [article URL].”

The journal URL, <https://iassistquarterly.com>, is an acceptable replacement for the article URL if the specific volume and issue numbers are cited.

## Section 3: Editing and Formatting

The Author authorizes *IQ* to edit the Work and to make such modifications as are technically necessary or desirable to exercise the rights in Section 1 in differing media and formats.  *IQ* will make no material modification to the content of the Work without the Author’s consent.

## Section 4: Author’s Ownership of Copyright and Reservation of Rights

4.1      Nothing in this agreement constitutes a transfer of the copyright by the Author, and the copyright in the Work is subject to the rights granted by this agreement.

4.2      The Author retains the following rights, including but not limited to, the right:

4.2.1   To reproduce and distribute the Work, and to authorize others to reproduce and distribute the Work, in any format.

4.2.2   To post a version of the Work in an institutional repository or the Author’s personal or departmental web page so long as *IQ*is cited as the source of first publication of the Work (see sample acknowledgement above).

4.2.3   To include the Work, in whole or in part, in another work, subject to Section 2 above and provided that *IQ*is cited as the source of first publication of the Work (see sample acknowledgement above).

4.3 The *IQ*publishes all of its articles under the [Creative Commons-Attribution-Noncommercial License 4.0 International](https://creativecommons.org/licenses/by-nc/4.0) (CC BY NC 4.0) that allows others to distribute, remix, tweak, and build upon the Work as long as they credit the Author for the original creation and refrain from using the content commercially. Subsequent works are not constrained to using the same license.

## Section 5: Author’s Warranties and Undertakings

The Author warrants that:

5.1      The Author is the sole author of the Work, or all co-authors are identified in the Work as submitted for publication, and no non-author contributors have been omitted from the acknowledgements.

5.2      The Author holds the copyright in the Work and has the power to convey the rights granted in this agreement.

5.3      The Work has not previously been published, in whole or in part, except as follows:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. (*Please include any conference presentations on this material*.)

5.4      Any textual, graphic or multimedia material included in the Work that is the property or work of another is either explicitly identified by source and cited in the Work or is otherwise identified as follows:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

5.5      To the best of the Author’s knowledge, the Work does not contain matter that is obscene, libelous, or defamatory; it does not violate another’s civil right, right of privacy, right of publicity, or other legal right; and it is otherwise not unlawful.

5.6      To the best of the Author’s knowledge, the Work does not infringe the copyright or other intellectual property or literary rights of another.

5.7      The Author will indemnify and hold *IQ* harmless against loss, damages, expenses, awards, and judgments arising from breach of any such warranties.

## Section 6: The Reuse of Third-Party Works

*IQ* requires that the Author determine, prior to publication, whether it is necessary to obtain permissions from any third party who holds rights with respect to any photographs, illustrations, drawings, text, or any other material (“third-party work”) to be published with or in connection with the Work. Copyright permission will not be necessary if the use is determined to be fair use, if the work is in the public domain, or if the rights-holder has granted a Creative Commons or other license. If either the Author or *IQ* determines for any reason that permission is required to include any third-party work, the Author will obtain written permission from the rightsholder and provide it to the editorial staff **prior to publication**.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Author’s Signature Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*IQ* Editor’s Signature Date

This agreement represents the entire understanding of the parties and can only be modified in writing signed by both parties.

 This agreement **template,** prepared on February 15, 2017 by University of Alberta and updated March 19, 2021, is based on [JCEL Author Agreement](https://www.jcel-pub.org/PublicationAgreement) and is made available under a [Creative Commons Attribution 4.0 International License](https://creativecommons.org/licenses/by/4.0/).