IASSIST CONSTITUTION

Name

Article 1

The name of the association shall be: International Association for Social Science Information Service and Technology. The Association will hereafter be referred to by the acronym: IASSIST:

Headquarters

Article 2

The headquarters of IASSIST will be located with the designated treasurer.

Objectives

Article 3

The objectives of IASSIST are:

3.1 To encourage and support the establishment at local and national levels of information centers for data base reference, maintenance, and dissemination.

3.2 To foster international dissemination and exchange of information on significant developments in information centers for statistical and textual machine-readable data bases.

3.3 To coordinate on an international level programs, projects, and general procedural efforts which provide an international forum for the discussion of problems relating to information centers.

3.4 To promote the development of professional standards and encourage the establishment of training courses for data center personnel.

Activities

Article 4

To accomplish the objectives of IASSIST the following activities are envisioned:

4.1 Action Groups organized to find solutions to specific problems and/or to develop and compile relevant materials for specific projects.

4.2 Workshops, Seminars or Training Sessions in any area consistent with the IASSIST objectives stated above.

4.3 <u>Newsletter</u> to be published and circulated regularly to all IASSIST members.

4.4 Any other activities which advance the Association's objectives.

Membership

Article 5

5.1 Anyone interested in supporting the objectives of IASSIST may apply for individual voting membership.

5.2 Other categories of membership may be instituted by the Steering Committee.

5.3 Dues will be established by a majority vote of the Steering Committee.

Governance

Article 6

The Association shall consist of a General Assembly composed of all voting members and an executive body to be known as the Steering Committee. The General Assembly will establish the general policies of the Association and elect members of the Steering Committee. The Steering Committee will implement policies, develop activities and future directions for the Association and elect officers.

6.1 The General Assembly will be organized by regions which will be constituted by the Steering Committee and IASSIST members within each region will elect a regional secretary who will serve as the administrative officer for that region.

6.2 The General Assembly will meet at least once every three years.

6.3 The Steering Committee shall be composed of ten members elected by the General Assembly and the secretaries of all approved regions.

6.4 A Nominating Committee of three members will be appointed by the Steering Committee to prepare a slate for the election of the ten at large Steering Committee members. Any member who receives the support of five other members may have his name placed on the ballot.

6.5 Elections will be held by mail and the ten candidates receiving the largest number of votes will be elected.

6.6 The Steering Committee will elect from among the members designated by the plenary General Assembly a chairperson, two vice-chairpersons and a treasurer and will appoint a newsletter editor.

<div align="center">Amendments</div>

Article 7

Amendments to these statutes may be proposed by any member with the support of five signatures. All amendments will be submitted to the General Assembly for approval along with the election ballot. Amendments approved by a majority of the members voting will be incorporated into the Constitution.

<div align="center">Termination</div>

The Association may be dissolved by a majority of the members. Remaining funds will be transferred to the International Social Science Council.

<div align="center">Transitional Norm</div>

The ad hoc Steering Committee will serve until after the first meeting of the General Assembly, but in any case not later than December 31, 1978. The ad hoc committee will arrange for a regular election to be held as soon as possible before that date.

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SECRETARIAT REPORTS

Canadian Secretariat Report

Sharon Chapple
Data Clearing House for the Social Sciences

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The Data Clearing House for the Social Sciences is the Canadian Secretariat for IASSIST. Activities of IASSIST are published in the Data Clearinghouse Bulletin.

A large campaign for IASSIST membership was conducted by the Data Clearing-house. Over five hundred forms were sent out. To date, 53 individuals and institutions have expressed an interest in affiliating with IASSIST; 9 others wish to be retained only on the mailing list. Supplementary membership campaigns are being considered.

Interest in the established Action Groups is as follows: Data Archive Registry: 13; Data Archive Development: 13; Data Acquisition: 14; Data Documentation: 16; Classification: 8; Process-produced data: 16. Coordinators for each of the groups have been appointed. Initial meetings are planned for the coming months.